

# Crawley Bridge Club (CBC)

## GDPR Privacy Notice

**Legal Basis.** The data referred to below is collected because it is in the legitimate interest of the Club as a membership organisation and participant in an internationally recognised and regulated mind sport.

**Data.** The Club will seek to collect from each member:-

Name  
Postal Address  
Email Address  
Telephone Number

We collect the scores from games played which are displayed on our results web page and used by the English Bridge Union (EBU).

**Storage.** Members contact information is stored electronically by the Membership Secretary. The Membership Secretary is responsible for the security and maintenance of the database.

**Who is your data shared with?** CBC is affiliated to the EBU so that anyone who joins CBC is enrolled in the EBU. The Club acts as data processors on behalf of the EBU to whom they send member's contact data and game results.

Under no circumstances would CBC pass on member's contact data to any other third party.

N.B. CBC holds online sessions as well as club nights at Grattons Indoor Bowls Club (GIBC). It is a condition of joining CBC that members regularly attending club nights also join as social members of GIBC. GIBC has its own process for GDPR compliance.

**Retention and Maintenance.** CBC will seek to retain and maintain the data referred to above for as long as the individual maintains their membership by renewing their annual subscription. If their subscription lapses or they advise the Club of their resignation from membership, the Membership Secretary will delete their records from the database after a period of one year has elapsed.

**Compliance.** The person responsible for ensuring CBC discharges its obligations under the GDPR is the Membership Secretary.

**Data Use.** Each member will complete a GDPR Consent Form by which they specify how the Club can use and distribute their contact details. There is a range of options from open disclosure to club members to non-use. An electronic copy only of these consent forms will be retained and maintained by the Membership Secretary as part of the membership database. If a member wishes to amend the scope of use for their data they can send a supplementary Consent Form to the Membership Secretary who will amend the database accordingly.

The Club uses email to advise members of up-coming competitions, items of news and so on. Club emails are distributed in blind copy format.